Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Informational Essay**

|  |  |
| --- | --- |
|  | **First Draft Student Checklist** |

*Use this checklist as a resource to identify sections completed and sections that require additional work to complete your first draft.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Starting to** | **Yes!** | **Not Yet** |
| **Introduction** | | | |
| Hook  *Question or interesting fact to spark the reader’s interest* | ❑ | ❑ | ❑ |
| Introduce the topic and sub-topics  *Preview what you want to teach the reader about your topic* | ❑ | ❑ | ❑ |
| State a “big idea” about your topic *Why your topic is important or interesting to learn about* | ❑ | ❑ | ❑ |
| **Body: Sub-Topics (3 or more)** | | | |
| Each sub-topic includes a main idea that is clearly stated  *Important ideas that relate to each sub-topic* | ❑ | ❑ | ❑ |
| Supporting Details  *Strong details and facts that relate to main ideas in each sub-topic* | ❑ | ❑ | ❑ |
| Transition words and phrases  To connect ideas in each sub-topic | ❑ | ❑ | ❑ |
| **Conclusion** | | | |
| Summarize sub-topics  Review the sub-topics you taught the reader about the topic) | ❑ | ❑ | ❑ |
| Re-state “big idea”  *Why your topic is important or interesting to learn about* | ❑ | ❑ | ❑ |
| Connection  *How the reader can learn more about the topic-i.e. book, website, museum, etc.* | ❑ | ❑ | ❑ |